

Standard Operating Procedure
Leadership
2018 - 2019

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I. Introduction

The Leadership team represents the scholarship of the Cougar Battalion. The cadets on the team strive to expand their knowledge in fundamental topics specific to the JROTC curriculum. Each member will work with one another in order to achieve great feats and act in a way that will bring credit to the school and battalion. This Standard Operating Procedure outlines requirements for members on the team, expectations of all cadets and protocols followed to earn respective awards. Following the SOP guidelines will maximize the team's efficiency and strengthen communication within the team.

II. Meeting Agenda

Team practices will be held every Tuesday from 3:15 to 4:05 unless stated otherwise. If practice is cancelled for any reason, the team commander will send out messages to the team members at least a day prior to the practice. A delegated leader will be assigned to the Leadership team, and this delegated leader will be in charge of organizing the practice session. The delegated leader will speak about the goals of the practice and brief the team on what they will be doing for the day. The delegated leader is expected to work with the Leadership team commander to prepare a lesson plan that the team will strictly adhere to. Interactive activities are strongly encouraged and the team leader is expected to be proficient in:

Citizenship in Action and Leadership Theory and Application

- Unit 1 (All Chapters)
- Unit 2 (All Chapters excluding Lessons 6-8 of Chapter 5)

Foundations for Success

- Unit 3 (All Chapters) (excluding Chapters 9 and 11) 3. Citizenship in American History and Government
- Unit 6 (All Chapters) (excluding Chapters 6 and 7)

Winning Colors, Graphic Organizers, and Thinking Maps

The life experiences and leadership tenets and principles of Generals George C. Marshall, Douglas MacArthur, and Colin A. Powell

If the team leader needs the computer for a practice session, they must notify the other delegated academic leader a day before the practice session. Expectations of the team members, future competitions and other important dates need to be consistently addressed. The delegated team leader must notify the Leadership team commander of the plan for their practice. Practices are not only limited to studying, but may include practice problems, real world applications, or presentations. The delegated team leader must also take attendance for every practice and constantly check the status of their team members academics.

III. Awards Protocol

Leadership Arc

- A. This arc will be awarded to all team members that have participated in 2 competitions.

Leadership Ribbon (N-3-12)

- B. This ribbon will be awarded to all members of the Academic and Leadership team.

Leadership Cord

- C. This cord will be awarded to all members that have been on the team for two years.

IV. Additional Notes

In order to qualify for the Leadership team, cadets must have a GPA of 90 or higher. They must also maintain at least a B+ (85 weighted) in all their classes. Any team member that fails to do so will be required to go to tutoring. However, if they continue to have anything lower than an 85 then they will be removed from the team until they can boost their GPA. The practice test provided by the cofcontest JLAB JROTC website will be used by the team commander to gauge the academic strength of all cadets that are applying to join. Only 6 cadets are allowed to be on the team (4 competing, 2 back ups), and they must be either a freshman, sophomore, or junior. Seniors are not permitted to be on the team. One lateness or unexcused absence to practice will result in a verbal warning from the delegated leader. Continuous lateness or unexcused absences will result in termination from the competing roster of the team. An excuse must be submitted to the delegated leader, which will then be given to the main commander, in order to determine whether the excuse is valid or not. All member of the team are competing members, and will participate in the JLAB competitions.

All team members are expected to be motivated and dedicate time to the team. They must be respectful of their team leader and complete their assigned tasks.