

Standard Operating Procedure

Color Guard

2018-2019

Commanders: C/CSM Castro

and C/SFC Gomes

Introduction

The purpose of this SOP is to give a detailed description of Color Guard meetings and what they should consist of. The JROTC Color Guard permits cadets to further their experience in the program by allowing them to follow highly prestigious protocols. Cadets are exposed to rifle and flag knowledge, giving them further appreciation of the program. By working with the American and Battalion flags, cadets will learn how to honor these symbols properly. Color Guard emphasizes precision and uniformity, instilling cadets with advanced drilling capabilities. They will be taught how to perform in crowds, strengthening their public skills and self-esteem.

Meeting Agenda

Color guard meetings and practices will occur from 1500-1600 on Monday afternoons. A basic overview of each practice is as follows:

1500 - Color Guard members will fall in and attendance will be taken

1505 - Color Guard members will be briefed on days' objective by the color guard commander and co-commander

1510 - Questions, comments and concerns will be addressed

1512 - Members will fall out and retrieve necessary equipment for practice

1517 - Members will separate into their respective guards and commence practice. Members without a definite guard will be gathered into a separate group. Instructors will each dedicate themselves to a guard to practice. The Color Guard commanders will oversee all operations and help as necessary.

1555 - Members will be instructed to return all equipment to their respective areas

1600 - Members will be called to fall in. The Color Guard commanders will assess the practice's performance and make comments. Announcements will be reminded. After all concerns are addressed, members will be called to attention and dismissed.

Equipment

All equipment used will be treated with the utmost caution and respect:

1. Half-flagpoles will be used for all practice unless noted otherwise. If full flags are authorized to be used, they are to be taken from the color guard closet. These flags must be unrolled carefully and must not touch the ground. Assembly of the flagstaff must be done in an orderly fashion. Proper respect will be given to all flags at all times.
2. Rifles for practice are to be taken from the rifle closet within the classroom. The closet will be unlocked by the color guard commanders or any other authorized personnel. No cadet under LET Level 3 is permitted to unlock/lock the rifle closet. Competing rifles are to be used only if authorized. If competing rifles are used, they must be handled extremely carefully. These rifles, under no circumstance, are to be spun, banged on the floor, or used for any other purpose other than color guard performances.
3. All equipment taken from the color guard closet must be put back in the same condition they were taken from. Cadets must also fill out the log sheet posted on the color guard closet door with the time items are taken and returned. If there are multiple people taking equipment from the closet for a meeting, the most senior cadet will sign their name and will be held responsible for returning the equipment. Improper maintenance of the color guard closet will result in ten demerits per offence to the senior cadet in charge of removing and replacing equipment that day.

Rules written on the color guard closet must be abided at all times. Failure to do so will result in a restriction from the closet, demerits, and further consequences.

Additional Notes

Color Guard is a non-private team and is open to all members of JROTC, LET 1 members included. The only limiting factor in participating is probation due to demerits or any other offense. It is important to emphasize to members to form guards, as it will result in more efficient practices. All guards will have a chance to display their learned knowledge at the end of the year in a Color Guard competition. Practices will occur every week unless noted otherwise.

Conclusion

This concludes the SOP. Any and all information contained within are subject to change upon approval from the Army Instructor, Battalion Commander, and/or the S-3.